

RUSH!

EXHIBITION FREIGHT

FROM: _____

TO: _____
Exhibiting Company

_____ # _____
Name of Exhibition Booth Number

2019 Grtr Phila Bldg & Facility Maint Show
General Exposition Services
205 Windsor Road
Limerick Business Center
Pottstown, PA 19464

Warehouse Discount Arrival Date: Friday, May 3, 2019

Carrier _____
Number of Pieces _____

RUSH!

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Carrier _____
Number of Pieces _____

**These Labels
Are for
Shipments to the
Warehouse**

RUSH!

EXHIBITION FREIGHT

FROM: _____

DIRECT SHIPMENT

TO: _____

Exhibiting Company

- #

Name of Exhibition

Booth Number

**2019 Grtr Phila Blding & Facility Maint
Show**

**Greater Philadelphia Expo Center
c/o General Exposition Services
100 Station Ave.
Oaks, PA 19456**

Shipment will be accepted: Tuesday, May 21, 2019

Carrier _____

Number of Pieces _____

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Carrier _____

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These labels are
for
Direct shipments
to the
Show Site

STRAIGHT BILL OF LADING – SHORT FORM – ORIGINAL – NOT NEGOTIABLE

INSTRUCTIONS: COMPLETE AND RETURN BILL OF LADING TO SERVICE
DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

A.M.
P.M.

Please bring (3) completed copies of the Bill of Lading with you to Show Site.

Date/Time Received _____

RECEIVED, subject to the classifications and tariffs in effect on the date of the issue of this Bill of Lading,

Shipper's No. _____

FROM:
 Exhibiting Company Name _____ Booth No. _____
 Shipping location (Exhibit Facility) _____ City _____ State _____
 Name of Event/Show _____ Date Prepared _____

the property described below, in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned, and destined as indicated below, which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its own route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed, as to each carrier of all or any of said property over all or any portion of said route to destination, and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the terms and conditions of the Uniform Domestic Straight Bill of Lading set forth (1) in Uniform Freight Classification in effect on the date hereof, if this is a rail or a rail-water shipment, or (2) in the applicable motor carrier classification or tariff if this is a motor carrier shipment.

Shipper hereby certifies that he is familiar with all the terms of said bill of lading, including those on the back thereof, set forth in the classification or tariff which governs the transportation of this shipment, and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

TO:
 Consigned to (Ship to) _____
 Attention _____
 Destination (Street Address) _____
 City _____ State _____ Zip _____
METHOD: Truck Air Freight Van Line Other _____
CARRIER: (if known) _____

BY ACCEPTING THIS BILL OF LADING, GENERAL EXPOSITION SERVICES ASSUMES NO RESPONSIBILITY FOR SHIPMENT LEFT IN BOOTH BY EXHIBITOR. ALL MATERIALS ARE SUBJECT TO FINAL COUNT AND CORRECTION AT TIME OF ACTUAL REMOVAL FROM BOOTH. GENERAL EXPOSITION SERVICES RESERVES THE RIGHT TO RE-ROUTE ANY OUTGOING SHIPMENT VIA AN ALTERNATE CARRIER IN THE EVENT THE DESIGNATED CARRIER FAILS TO PICK UP THE SHIPMENT. GENERAL EXPOSITION SERVICES ASSUMES NO RESPONSIBILITY FOR MISDIRECTED SHIPMENTS AS A RESULT OF OLD SHIPPING LABELS WHICH REMAIN ON CONTAINERS. It is the shipper's responsibility to state the National Motor Freight Classification Commodity Description; otherwise shipment shall be described as Exhibition Materials.

No. Pieces	Kind of Package, Description of Articles, Special Marks, and Exceptions	Weight (Sub. to Cor.)	Class or Rate	Check Column					
	Crates (Wooden) Exhibition Material N O I K D F				Subject to Section 7 of Conditions of applicable bill of lading, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement: The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges. (Signature of Consignor)				
	Cartons (Cardboard)								
	Fiber Cases/Trunks								
	Skids/Pallets								
	Carpets (Color _____)								
					FREIGHT CHARGES				
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					TRAILER NO. _____				
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*If the shipment moves between two ports by a carrier by water, the law requires that the bill of lading shall state whether it is carrier's or shipper's weight.

NOTE—Where the rate is dependent on value, shippers are required to state specifically in writing any agreed or declared value of the property. The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding

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Shipper/Exhibitor _____ Attention _____
 Permanent address of shipper: Street _____
 City _____ State _____ Zip _____
 Shipper (signature) _____
 Shipper (print name) _____
 Telephone No. () _____

Received in apparent good order, except as noted:
 Carrier Name _____
 Agent/Driver _____
 Date _____

This Bill of Lading is to be signed by the shipper and agent of the carrier.

STRAIGHT BILL OF LADING – SHORT FORM – ORIGINAL – NOT NEGOTIABLE

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GENERAL EXPOSITION SERVICES 2019 GP-FM QUICK INFO

Show Services Discount Deadline Date: Friday, May 3, 2019

Event Information

Location:

Hall D & E; Greater Philadelphia Expo Center
100 Station Avenue; Oaks, PA 19456

Exhibitor Move-In Hours:

Tuesday, May 21, 2019 from 12:00Noon to 6:00PM and Wednesday, May 22, 2019 from 7:00AM to 8:00AM

All exhibits must be completely installed by: 8:00AM to Wednesday, May 22, 2019.

Show Hours:

Wednesday, May 22, 2019 from 9:00AM to 2:00PM

Exhibitor Move-Out Hours:

Wednesday, May 22, 2019 from 2:00PM to 6:00PM

All equipment & exhibit materials must be completely removed from the show floor by: 6:00PM on Wednesday, May 22, 2019.

Note: All Carriers must check in at the dock or service desk two hours prior to FLOOR closing time or freight will be shipped via General Exposition Logistics.

Shipping Information

Advance Warehouse Shipping Address:

Name of Exhibiting Company
Your Booth Number
2019 Greater Philadelphia Buildings Engineering & Facility Maintenance Show
General Exposition Services
205 Windsor Road
Limerick Business Center
Pottstown, PA 19464

Advance Warehouse Discount Deadline: Friday, May 3, 2019

Last Date to Arrive at Warehouse Address: Friday, May 17, 2019

Warehouse receiving hours: Monday - Friday 8:30 AM - 11:45 AM and 12:30 PM - 4:30 PM

Direct Show Site Shipping Address:

Name of Exhibiting Company

Your Booth Number

2019 Greater Philadelphia Buildings Engineering & Facility Maintenance Show

Greater Philadelphia Expo Center

c/o General Exposition Services

100 Station Avenue

Oaks, PA 19456

Direct Show Site Delivery Hours: Tuesday, May 21, 2019 beginning at 12Noon

No Freight will be accepted in advance at show site.

Decorating & Utilities Information

Show Colors:

Back Drape: Silver / Hunter Green / Black

Side Drape:

Black

Carpet: None

The Show floor is: NOT Carpeted.

If you desire carpeting of another color, please indicate this on the Carpet Order Form.

Booth Equipment:

Each booth is supplied with 8 foot high back drape and 3 foot high side drape along with an ID Sign containing Company name and Booth number. All booths will be 10 feet deep and 10 feet wide.

DO NOT pin or staple any materials to the drape. Special background will be needed for any display materials that exceed 25 lbs in total weight. Arrangements for this type of display should be made in advance and brought to the exhibit hall ready for assembly. Installations are subject to approval of show management.

Display Furniture:

1 - 6' skirted table, 2 chairs and a wastebasket are provided with your booth space. Additional furnishing items can be rented by completing the Furniture Order Form.

Payment and Charge Authorization Form must be completed for every order. Credit Card Authorization MUST accompany ALL orders. To qualify for Advance Discount Prices, FULL payment including 6 % Tax MUST be included with your order.

Electrical Service:

There is no electricity provided with your booth space. To order electricity, please go to www.phillyexpocenter.com.

Telephone/Internet Services:

There is no telephone or internet provided with your booth space. To order telephone or internet, please go to www.phillyexpocenter.com

Electrical Plumbing and Telephone/Internet orders should be made, with payment, directly to Show location.

Service Desk: An exhibitor's service desk will be located in the exhibit hall to service the needs of exhibitors.

Please refer to the Form List provided in the online service kit for additional services offered.

Assistance: If you have any questions or need assistance, please contact General Exposition Services at:

Phone: (610) 495-8866 Fax: (610) 495-8870

Email: info@generalexposition.com

For additional information please consult the GP-FM Exhibitor Instruction Letter.