



MAINTENANCE SHOWS OF AMERICA

545 PAWTUCKET AVENUE ♦ SUITE A108 - MAIL STOP 102 ♦ PAWTUCKET, RI 02860-6046 ♦ 508.824.3340 ♦ Fx. 508.819.3790

MaintenanceShows.com

GR. PHILLY BUILDINGS ENGINEERING & FACILITY MAINTENANCE SHOW

FACTS, SCHEDULE & SHOW SERVICES INFO SHEET

GP-FM SHOW FACTS

On-line at: www.maintenanceshows.info/gp-fm-facts--schedule.html

Show Date: SEPTEMBER 29, 2021
Show Location: HALL C
GREATER PHILADELPHIA EXPO CENTER
100 STATION AVENUE
Oaks, PA 19456

Show Hours: 9:00am - 2:00pm
Seminar Hours: 9:00am - 2:00pm
Event Parking Info: For **Exhibitor MOVE-IN, SHOW and MOVE-OUT** parking please use the main lot in front of HALL C (located along the right side of the building). **Parking is FREE at the GPEC.**

GP-FM SHOW SCHEDULE

On-line at: www.maintenanceshows.info/gp-fm-forms--info.html

Move-In / Installation Hours (exhibitors only):

Please Note: For Exhibitor MOVE-IN and MOVE-OUT please use the SIDE OVERHEAD DOOR to HALL C (on the back side of the building).

Tuesday, September 28, 2021 12:00 noon - 6:00 pm
Wednesday, September 29, 2021 7:00 am - 8:00 am

Please Note: All Exhibits Must Be "Show Ready" by 8:00 am

Show Hours:

Wednesday, September 29, 2021 9:00 am - 2:00 pm

Move-Out / Dismantle Hours (exhibitors only):

Wednesday, September 29, 2021 2:00 pm - 6:00 pm
All Exhibit Materials Must Be Removed by 6:00 pm

GP-FM SHOW SERVICES INFO

On-line at: www.maintenanceshows.info/gp-fm-forms--info.html

- Submit Program Listing:** www.maintenanceshows.info/program-listing.html
- Order Exhibitor Badges:** www.maintenanceshows.info/gp-fm-exhibitor-registration.html
- Order VIP Invitations:** www.maintenanceshows.info/vip-tickets.html
- Call For Speaker Application:** www.maintenanceshows.info/call-for-speakers.html
- Show Program Advertising Order Form:** www.maintenanceshows.info/programads.html
- Show Sponsorship Order Form:** www.maintenanceshows.info/sponsorships.html
- Show Services Order Forms:** www.maintenanceshows.info/gp-fm-forms--info.html

Please Note: Once on the EXHIBITOR FORMS & INFORMATION page on our website, please SCROLL DOWN to the 2021 SHOW SERVICES section for active Links to Show Services Order Pages or to PDF Order Forms.

Please call 508.824.3343 if you have any questions.



MAINTENANCE SHOWS OF AMERICA

545 PAWTUCKET AVENUE ♦ SUITE A108 - MAIL STOP 102 ♦ PAWTUCKET, RI 02860-6046 ♦ 508.824.3340 ♦ Fx. 508.819.3790

MaintenanceShows.com

GR. PHILLY BUILDINGS ENGINEERING & FACILITY MAINTENANCE SHOW

GP-FM SHOW SERVICES LINKS

On-line at: www.maintenanceshows.info/gp-fm-forms--info.html

Exhibitors Please Note: Both the event facility, the *Greater Philadelphia Expo Center*, and the event decorator, *General Exposition Services*, are now using ON-LINE PORTALS for ordering show services. Please see the links below for step-by-step instructions on how to access these ON-LINE PORTALS. Thank you!

PDF Instruction Letter to Access ALL Decorator Order Forms (for carpet, table, chairs, shipping info, etc.)

<https://www.maintenanceshows.info/uploads/4/0/2/2/40229249/gp-fm-decorator-services-access-instructions.pdf>

This Link will connect to a downloadable PDF file with instruction for accessing ALL 2021 GP-FM decorating order forms. Please remember that each 10'x10' exhibit space at GP-FM now includes a complementary Furniture Package. GP-FM Furniture Package includes one 6' draped table, two chairs & one waste basket.

Direct Link to On-Line Portal for Decorator Services (log-in password from instruction letter required)

<https://www.generalexposition.com/online-servicekit.php>

This Link will connect to decorator's Show Services LOG-IN PAGE. Required password can be found in the instruction letter above.

PDF Instruction Guide to Access ALL Facility Order Forms (for electricity, water, internet or other utility services)

<https://www.maintenanceshows.info/uploads/4/0/2/2/40229249/gp-fm-facility-services-access-instruction.pdf>

This Link will connect to a downloadable PDF file with instruction for accessing ALL 2021 GP-FM utility services order forms.

Direct Link to On-Line Portal for Facility Services (log-in password from account creation required)

<https://www.phillyexpocenter.com/for-exhibitors/service-order-log-in/>

This Link above will connect to decorator's Show Services LOG-IN PAGE. Required password can be found in the instruction letter above.

Quick Shipping & Event Info (for show info, shipping labels & forms)

<https://www.maintenanceshows.info/uploads/4/0/2/2/40229249/gp-fm-show-and-shipping-info.pdf>

Link above will connect to a downloadable PDF file with 2021 GP-FM Show & Shipping info.

Eleventh & Gather Lead Retrieval Order Form (for attendee badge lead scanners, etc)

<https://www.maintenanceshows.info/uploads/4/0/2/2/40229249/gp-fm-lead-retrieval-services-forms-info.pdf>

Link above will connect to our Registration company's Lead Retrieval Services downloadable PDF order form.

Show Hotel Information (for a list of hotels provide by the Valley Forge Tourism & Convention Board)

<https://www.valleyforge.org/hotels/>

IMPORTANT: PLEASE ORDER ALL SHOW SERVICES 14 DAYS BEFORE EVENT DATE.

Advance Purchase Pricing on Utility Services (like electricity and hardwire internet service) are available from the GPEC; and from Eleventh & Gather for Lead Retrieval Services. To qualify for **Advance Purchase Pricing**, orders must be placed 14 days prior to the event (before 5pm on Tuesday, September 14, 2021). On-Site Prices will be charged for all lead retrieval, electrical or hardwired internet service orders placed within 14 days of the event.